

School Principals:  
**With child safety,  
everybody has  
a responsibility.**

RSA



**Dear Principal**

**If you're hiring a bus for school transport, it is important to make sure the bus is safe and that the operator is legal and compliant.**

The statistics are surprising - during RSA and Garda school bus checkpoints last year, **one in two buses** were found to have defects.

To ensure the safety of the children in your care, use the checklist on the back of this leaflet. Every time you hire school transport, photocopy this checklist and get the operator to complete it and hand it back to you.

If you have concerns about the roadworthiness or the condition of the bus please report these in confidence to the RSA at Lo-call **1890 253 163** or email [cvrtdadmin@rsa.ie](mailto:cvrtdadmin@rsa.ie)

**Don't assume that someone else will.**

To download this declaration or for more information on bus safety please visit [www.cvrt.ie](http://www.cvrt.ie)

I \_\_\_\_\_ declare that the following conditions are met for all buses and drivers to be used for the transport of passengers.

- Bus holds a current Certificate of Roadworthiness
- Bus is tested annually and on time
- A daily walk-around check is conducted each day before bus is driven on the public road
- Any defects are reported, repaired and checked by a suitably qualified person prior to being used on the public road
- A routine and adequate preventative maintenance system is in place
- Bus is self-declared to the Road Safety Authority
- Bus is listed on a Road Passenger Operator's licence
- Driver holds a valid driver's CPC

Company Name: \_\_\_\_\_

Position in Company: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Legislative Reference**  
Commercial Vehicle Roadworthiness (Vehicle Testing)(No. 2),  
Regulations 2013 – SI 347 of 2013,  
Road Safety Authority (Commercial vehicle Roadworthiness)

